

Industrial Parts, Auto Parts

Carl Werthenbach Konstruktionsteile GmbH & Co. KG • Postbox 10 31 51 • 33531 Bielefeld, Germany

Information for our business partners

**Carl Werthenbach
Konstruktionsteile GmbH & Co. KG**

Grafenheider Str. 101 • 33729 Bielefeld
Tel.: +49 521 9768-0 • Fax: +49 521 9768-252
info@werthenbach.de
www.werthenbach.de

Your reference / Message dated

Our reference / Message dated

Contact info
Tel.: +49 521 9768-0

Datum: March 1, 2019

Information for data subjects regarding the collection of personal data as a customer, prospective customer, service provider or supplier

Dear Sir/Madam,

In accordance with Article 13 of the EU General Data Protection Regulation (GDPR), we are obligated to provide data subjects with certain information when collecting personal data. In accordance with Article 14 GDPR, this is also the case when data has not been obtained from the data subject themselves.

We would like to take this opportunity to provide you with the required information pursuant to the GDPR for all personal data collected up to May 25, 2018 (date on which the GDPR entered into force) and any personal data subsequently collected.

Data controller:

Carl Werthenbach GmbH & Co. KG, Grafenheider Str. 101, 33729 Bielefeld, Germany

Head Office:

Tel: +49 521 9768 0, email: info@werthenbach.de, website: www.werthenbach.de

Legal representative:

Michael Werthenbach, CEO

Data protection officer:

Mr. Jannik Wallbaum, email: datenschutzbeauftragter@werthenbach.de

Locations:

Bielefeld • Braunschweig • Celle • Hamburg • Hilden • Kassel • Langenhagen • Lippstadt • Magdeburg • Münster • Northeim • Rheine

Bank details:

Commerzbank Bielefeld, IBAN: DE62 4804 0035 0532 4900 00, BIC: COBADEFF480
Limited partnership, registered office in Bielefeld, court of registration HRA 8885, personally liable partner Carl Werthenbach Konstruktionsteile Verwaltungs-GmbH VAT ID no.: DE124002552

Registered office in Bielefeld, court of registration HRB 30315, CEO Michael Werthenbach

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Information on processing activities:

Purpose of processing:

We process your data, some of which may be deemed personal data, in order to initiate, implement and execute contractual relationships, provide quotes and invoices and to contact you and provide you with information for customer service purposes.

Legal basis for processing:

This processing is necessary for the performance of a contract or pre-contractual measures pursuant to Article 6 Paragraph 1(b) GDPR and/or to protect our legitimate interest pursuant to Article 6 Paragraph 1(f) GDPR, provided no interests or basic rights or freedoms of the data subject override these legitimate interests.

Categories of recipients:

Internal recipients include our Sales, Purchasing, Sales Force, Accounting, Controlling and IT departments and back office staff. In addition, we hire service providers (commissioned data processors) to meet our obligations, such as IT service providers and hosting providers. We also send data to the authorities or the courts within the scope of our legal obligations.

Transfer of data to a third country:

There are no plans to send data to any third countries.

Additional duties to inform:

Retention period for personal data:

Storage is based on the statutory provisions, in particular Section 147 of the German Tax Code (*Abgabenordnung* [AO]) (10 years) and Section 257 of the German Commercial Code (*Handelsgesetzbuch* [HGB]) (6 years). Personal data is erased once the purpose for which it was collected and/or processed no longer applies and provided it is not subject to any retention requirements.

Rights of data subjects:

As a natural person, you have the right to information (pursuant to Article 15 GDPR), to have your personal data rectified by the controller (Article 16 GDPR), to erasure (Article 17 GDPR) and to restriction of processing (Article 18 Paragraph 1 GDPR). In addition, you have the right to object to processing (Article 21 GDPR) and the right to data portability (Article 20 GDPR).

If you would like to assert any of these rights, please contact the data protection officer or our head office.

Right to lodge a complaint:

You have the right to lodge a complaint with the competent supervisory authority.

Obligation to provide personal data:

The provision of personal data regarding the data subject may be required by law or by contractual provisions in some cases, or it may be required to conclude a contract, offer customer service or for communication purposes. In this case, the data subject is obligated to provide personal data.

Failing to provide personal data would result in being unable to enter into a contract with you or being unable to communicate with you.

Automated decision-making:

We do not engage in automated decision-making or profiling.

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Further information:

To request more information about the processing of your personal data or to view your personal data at our premises, please contact our data protection officer or our head office.

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